



Durham  
University

Incoming Exchange  
Key Data Sheet



Erasmus ID code	UKDURHAM01
Website	<a href="#">Incoming Opportunities - Durham University</a>

Contact Information	
Central Office	Durham University International Office
Address	Palatine Centre, Stockton Road, Durham DL1 3LE
Contacts	<p><i>Coordination and partnership in general:</i> Simon Litchfield Exchanges &amp; Study Abroad Manager <a href="mailto:simon.litchfield@durham.ac.uk">simon.litchfield@durham.ac.uk</a> Tel.: +44 (0)191 334 6331</p> <p><i>Incoming Non-European Exchange and European Exchange:</i> Rachael Bird - Incoming Students <a href="mailto:incoming.exchange@durham.ac.uk">incoming.exchange@durham.ac.uk</a> Tel.: +44 (0)191 334 6325</p> <p><i>Outgoing Non-European Exchange and European Exchange</i> Faye Hammerton, Janet Cummings and Qing Wei <a href="mailto:exchanges.studyabroad@durham.ac.uk">exchanges.studyabroad@durham.ac.uk</a> Tel: + 44 (0) 191 334 6094</p> <p><b>All students should contact the office using the relevant email address.</b></p>
Fax Number	+44 (0) 191 334 6326
University webpage	<a href="#">Durham University</a>
International webpage	<a href="#">Global Durham - Durham University</a>
Exchanges webpages	<p><a href="#">Incoming Opportunities - Durham University</a></p> <p>Includes:</p> <ul style="list-style-type: none"> <li>• application materials</li> <li>• academic information</li> <li>• College information</li> <li>• financial information</li> <li>• pre-departure materials</li> </ul>

University Information	
General Information	<p>Founded in 1832, the University is the third oldest in England. Durham is a collegiate institution, with 17 Colleges which provide a social, domestic and pastoral focus for students, as well as University accommodation, if eligible. Ustinov College performs this role exclusively for postgraduate students. The University has long since grown beyond the historic centre of Durham to include a modern science site, student accommodation, libraries, and sports and social facilities. The University buildings are spread across the city on several sites within easy walking distance of each other. Teaching and Research are organised by the Academic Departments which are quite separate from the Colleges.</p> <p>The University has a total student population of about 20,000, nearly a quarter of those on postgraduate courses. The work of the University covers traditional areas of study/education, including key branches of science and technology. Durham graduates are in great demand among employers and the University helps to attract investment into the region.</p>

	It provides training, short courses and expertise for industry, and through its cultural events, conferences and tourist business and as a major employer, the University contributes in a wide social and economic sense to the local community.
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City and Regional Information	
<b>Where is Durham?</b>	Durham University is a busy research and teaching community located in the historic cathedral city of Durham in the North-East of England, an area famed for its attractive countryside, coastline and cultural heritage. As well as its magnificent Cathedral and Castle, both UNESCO World Heritage Sites, the city has other buildings of distinction and fine river banks which can be seen on foot in a few hours. Durham is three hours by train from London and Manchester, two hours from Edinburgh, and less than one hour from two regional airports, Newcastle International and Durham Tees Valley.

Academic Calendar and Important Dates	
<b>Academic Calendar 2023/24 (including exams)</b>	<p>Induction Week: 25<sup>th</sup> September – 1<sup>st</sup> October 2023            Term 1 Michaelmas: 2<sup>nd</sup> October – 8<sup>th</sup> December 2023  <b>Christmas Vacation: 9<sup>th</sup> December 2023 – 7<sup>th</sup> January 2024</b></p> <p>Term 2 Epiphany: 8<sup>th</sup> January 2024 – 15<sup>th</sup> March 2024  <b>Easter Vacation: 16<sup>th</sup> March – 21<sup>st</sup> April 2024</b></p> <p>Term 3 Easter: 22<sup>nd</sup> April – 21<sup>st</sup> June 2024</p> <p><b>For Postgraduate Business students ONLY, exams will take place in January (Michaelmas arrivals) and May (Epiphany arrivals) of each year so students would be required to stay until after the exam period has ended. Dates will be provided once confirmed.</b></p> <p>For other years please refer to <a href="http://www.dur.ac.uk/dates">www.dur.ac.uk/dates</a></p> <p>Please note:            Durham University currently operates a term system which includes three terms per academic year (see above). Modules (courses) are structured to run for the entire year (i.e. each module runs from October – June).</p> <p><b>For students coming to Durham for less than the full academic year, we are currently unable to provide an official transcript until after end of year Board of Examiners have concluded which would usually be in June of each year. For 2<sup>nd</sup> cycle students, this could be in October/November. Please see further section in Academic information for more information.</b></p>

Application Information and Deadlines	
<b>Application Deadlines</b>	<p>European Exchanges starting <b>Michaelmas Term</b>: Nominations: 30<sup>th</sup> April 2023 Application: 31<sup>st</sup> May 2023</p> <p>European Exchanges starting <b>Epiphany Term</b>: Nominations: 30<sup>th</sup> September 2023 Application: 31<sup>st</sup> October 2023</p> <p>Non-European Exchanges: Nomination deadline: 28<sup>th</sup> February 2023 Application deadline: 31<sup>st</sup> March 2023</p> <p><b>NB- All nominations should be sent directly to the International Office. We will provide a template to use. The contact for nominations would be <a href="mailto:incoming.exchange@durham.ac.uk">incoming.exchange@durham.ac.uk</a></b></p>
<b>Application Materials European Exchanges</b>	<p><a href="#">Apply - Durham University</a></p> <p>Module Handbooks: <a href="#">Programme Info - Durham University</a></p>
<b>Application Materials Non-European Exchanges</b>	<a href="#">Non-European Incoming Exchange - Durham University</a>
<b>Supporting Documentation required</b>	<ul style="list-style-type: none"> <li>• Completed application form</li> <li>• Certified copy of English language test (if relevant)</li> <li>• Official academic transcript</li> <li>• Copy of personal details page of passport</li> </ul>
<b>Entry Requirements</b>	<ul style="list-style-type: none"> <li>• GPA of 3.0 (on a 4.0 US scale) or equivalent</li> <li>• For students who are not English native speakers English language requirements apply.</li> </ul>
<b>Nominations</b>	Nominations should be made by email using the Nomination Form provided to <a href="mailto:incoming.exchange@durham.ac.uk">incoming.exchange@durham.ac.uk</a> before the nomination deadline.

Academic Information	
<p><b>Course Choice</b></p> <p><b>IMPORTANT</b> Students should be aware that classes within the English department are very limited. We cannot guarantee acceptance into the English department.</p> <p>We would advise students to choose modules in other subject areas unless there is a specific European agreement with English.</p>	<p><b>For Non-European Exchange and Fee-paying Study Abroad students:</b> <i>University-wide agreements:</i> Students can choose courses/ modules from up to <b>three</b> departments across the University. Certain restrictions might apply either in oversubscribed departments or with view to pre-requisites and co-requisites.</p> <p>[For pre-requisites and co-requisites please refer to the module description in the <a href="#">Faculty Handbook</a> (see <i>Course Catalogue</i>)]</p> <p><b>For European Exchange students:</b> Students should use the Module Handbook for the corresponding department and choose modules from that subject area:</p> <p><a href="#">Programme Info - Durham University</a></p> <p>Students may be able to take modules in other departments, but please <i>be aware that certain restrictions and prerequisites may</i></p>

	<p><i>apply and that you might not be able to take courses in all departments.</i></p> <p>Students who are registered as UG (Bachelor) level students at the time of their exchange should request to study UG level modules only. If there is a specific need to take Master level modules, please discuss this prior to submitting an application.</p> <p>Students who are registered as PG (Master) level students at the time of their exchange should request to study PG (Master) modules only wherever possible. We may be able to approve some modules at UG (Bachelor) level but we cannot guarantee this. If you are registered for both UG and PG modules, you should be aware that confirmation of marks for PG modules does not happen until October of each year.</p> <p><b>Part Year European students:</b></p> <p>For students coming to Durham for less than the full academic year, we are unable to provide full credit recognition. Students will receive an official transcript listing the modules taken and an appendix with confirmed grades by department.</p>
<p><b>Credits and Course Load</b></p>	<p>The normal workload for a full-time student is 120 Durham credits per academic year. This normally equates to 6 modules per academic year at 20 credits each.</p> <p>Durham University has not adopted ECTS as the credits system, however, Durham credits can be translated into ECTS as follows: Durham credits x 0.5 = ECTS. E.g. 20 Durham credits x 0.5 = 10 ECTS. While the Module Handbooks will list ECTS credits, all other University publications will list Durham credits.</p>
<p><b>Language of Instruction</b></p>	<p>English</p>
<p><b>Important Information</b></p>	<p><b>Examinations:</b></p> <p>The academic year at Durham University follows a term system with 3 terms per year. Examinations are mostly held at the end of each academic year only. Special/ alternative assessment arrangements for European students coming for less than a year can usually be made with the individual departments.</p> <p>Durham University does presently not allocate ECTS credits to the individual academic terms as individual modules are designed to run over the full academic year (see Examinations). It is important for partner universities to define an appropriate credit load for their students for the duration they will spend in Durham. Partners will be provided with all the details relating to the academic work completed by a student for the duration of their studies at Durham University in the Academic Transcript towards the end of each term and the official Transcript of Records will be sent to the partner universities in the Summer.</p>

<b>Grading System</b>	<table border="1" data-bbox="663 253 1355 551"> <thead> <tr> <th data-bbox="663 253 1102 304">Grade</th> <th data-bbox="1102 253 1355 304">%</th> </tr> </thead> <tbody> <tr> <td data-bbox="663 304 1102 353">I (First)</td> <td data-bbox="1102 304 1355 353">70-100</td> </tr> <tr> <td data-bbox="663 353 1102 403">II(i) (Upper Second Class)</td> <td data-bbox="1102 353 1355 403">60-69</td> </tr> <tr> <td data-bbox="663 403 1102 452">II(ii) (Lower Second Class)</td> <td data-bbox="1102 403 1355 452">50-59</td> </tr> <tr> <td data-bbox="663 452 1102 501">III (Third)</td> <td data-bbox="1102 452 1355 501">40-49</td> </tr> <tr> <td data-bbox="663 501 1102 551">Fail</td> <td data-bbox="1102 501 1355 551">0-39</td> </tr> </tbody> </table>	Grade	%	I (First)	70-100	II(i) (Upper Second Class)	60-69	II(ii) (Lower Second Class)	50-59	III (Third)	40-49	Fail	0-39
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<b>Short Term Duration students</b>	<p>Durham currently operates a full academic year structure which means there is only one assessment period in June of each year. For those students coming to Durham for less than the full year as agreed in advance, each module convener is required to set alternative assessment for the student.</p> <p>This arrangement means we are not able to provide students with a full official transcript. The official transcript contains a list of the modules the student has taken but with no grades. The International Office will produce a transcript appendix document with grades provided by each department and confirmed by a Board of Examiners. An example of this document can be requested from the International Office.</p>												

<b>Immigration Information</b>	
	<p>Our Student Immigration Office offers further advice on the website: <a href="#">Apply for a Visa (sharepoint.com)</a></p> <p>To find out if a student visa is required, please check with the nearest UK embassy or visit <a href="#">Check if you need a UK visa - GOV.UK (www.gov.uk)</a></p> <p>Incoming students at partner universities will normally be supplied with additional advice at the appropriate time of the year.</p>
<b>Further Information</b>	<p>To check eligibility to work in the UK whilst studying please check: <a href="#">Working (sharepoint.com)</a></p>

<b>Accommodation</b>	
<b>On Campus Accommodation</b>	<p>Durham University is a 'collegiate' university, i.e. the colleges provide the social context for students.</p> <p><b>Non-European Exchange students only:</b> All <b>full year</b> non-European exchange students from non-European partners are guaranteed a place in one of the residential colleges of the University if they apply for the programme by the deadline. Students opt for college accommodation on the application form. Students will be notified of their college via e-mail. The college will then contact the student with further details prior to arrival. Students coming for less than the full academic year are not eligible for accommodation and will need to source their own accommodation. For part year non-European exchange students accommodation is not guaranteed within a college.</p>

	<b>European students:</b> University managed accommodation will not be available. Students must source their own private accommodation.
<b>Off Campus Accommodation</b>	If looking for off campus private accommodation, students may contact the Accommodation Office on <a href="mailto:accommodation.office@durham.ac.uk">accommodation.office@durham.ac.uk</a>
<b>Accommodation over Vacations – students from non-European exchange partners only</b>	Accommodation in most Colleges is limited to term time. However, accommodation options are available during semester breaks (Christmas and Easter only) at an additional cost. Students should contact their college for advice.
<b>Costs and Facilities</b>	For a full list of prices and the different options please refer to <a href="#">Undergraduate Residence Charges - Durham University</a> College prices include food (fully catered / part catered options only) and utility costs.

Arrival and Enrolment	
<b>Nearest Airport</b>	Newcastle International is the largest airport closest to Durham University. Students can connect to Newcastle via London Heathrow and flights are frequent.
<b>Arrival and Transport</b>	A meet and greet service is available for international students on some days during the week prior to Induction Week. The service usually covers Newcastle International Airport. Details will be made available online over the summer.
<b>Induction Week/Orientation Session</b>	Attending the Induction Week and Orientation Session is strongly advised since it includes student registration information <ul style="list-style-type: none"> <li>• The Orientation Session is held on the Friday morning before Induction Week</li> <li>• Students will join their College's Freshers' activities together with the degree students during induction week.</li> </ul> <p><i>Details for all activities will be confirmed when available.</i></p>

Exchange Related Information	
<b>Number of Exchange students per academic year</b>	Please contact Simon Litchfield, Exchanges and Study Abroad Manager <a href="mailto:simon.litchfield@durham.ac.uk">simon.litchfield@durham.ac.uk</a>
<b>Duration of Exchange</b>	Owing to the structure of our modules, which are designed to run over a full academic year (October-June) per module, <b>we strongly advise students to come for a full academic year (October - June)</b> and follow normal assessment structures as set for modules and earn full credit points.  Part year European study periods are possible only with the consent of the receiving department and <b>provided that placements start in October (Michaelmas term)</b> . Starting an European study period in January (term 2) is only possible with special consent and should normally be confined to students undertaking project or research work in one of the departments. <i>Please consult the Module Handbooks for the relevant department for part-year study opportunities. Some restrict admission to students coming for the full academic year only.</i>

	<p>Please note that it is <b>not</b> possible to start in the Easter term (April - June), except by special arrangement for project /research work.</p>
<p><b>Services Available to Exchange students</b></p>	<p><a href="#"><u>International Office / Global Opportunities Team</u></a> – assists students in matter of registration and other academic matters</p> <p><a href="#"><u>Immigration Office</u></a> – assists with immigration related issues</p> <p><a href="#"><u>Durham Colleges</u></a> – provide a wide range of social and welfare services including a personal College Tutor responsible for pastoral support</p> <p><a href="#"><u>Departments</u></a> – provide academic advice and support</p> <p><a href="#"><u>DUSSD</u></a> (Durham University Service for Students with Disabilities)</p> <p><a href="#"><u>Counselling Service</u></a></p> <p><a href="#"><u>Healthcare and Medical</u></a></p> <p><a href="#"><u>Equality and Diversity</u></a></p> <p><a href="#"><u>Centre for Foreign Languages</u></a></p> <p><a href="#"><u>IT Services</u></a></p>